

# Institute of Tropical Forest Conservation

P.O BOX 44 Kabale, Uganda

## Fees for students and researchers

ITFC charges the following fees for Projects, students and researchers collaborating with us:

	Ugandan	Foreign*	Comments / additional explanation
Start-up fee **	250,000 UGX	250 USD	**A refund of 100,000 UGX/100 U\$ is given when data, reports and summaries have been submitted
Monthly fee	150,000 UGX	150 USD	This covers power, internet use, supervision and administration
Dorm Accomodation *** per month	200,000 UGX	200 USD	***Includes a care taker/cook,charcoal, solar power, beddings and laundry washing but not food.
Dorm Accomodation per day (for shorter stays)	15,000 UGX	15 USD	
Field Assistant hire, per day	20,000 UGX	8 USD	Weekend days are counted double, this includes leadership allowances, etc
Field Assistant hire, per day and night camping	25,000 UGX	10 USD	This includes camping allowances but does not include food rations @ 8,000 UGX per person per day
Botanist, per day	40,000 UGX	40 USD	Staff time charges for using Botanist
Staff time charges on projects (Senior scientist / senior researcher at PHD level)	192 USD	192 USD	Staff time charges include direct employment costs as well as indirect support costs spent on project by staff. The staff time charges relate to professional and other categories of staff input to project activities (e.g. write up of data collection protocols, data analysis, report writing & supervision).
Staff time charges on projects (Research officers at MSc level)	100 USD	100 USD	Staff time charges include direct employment costs as well as indirect support costs spent on projects by staff. The staff time charges relate to professional and other categories of staff input to projects activities (e.g data collection, data analysis, report writing & Junior staff supervision).
Staff time charges on projects finance and administrators (Bachelors degree level)	50 USD	50 USD	Staff time charges include direct employment costs as well as indirect support costs spent on project by staff. The staff time charges relate to professional

			and other categories of staff input to projects activities (e.g. logistics arrangement, project administration, budgeting and accounting).
Casual labour, per day	<b>8,000 UGX</b>	<b>3 USD</b>	Trail cutting, assisting with luggage carrying but does not include <b>2500 UGX</b> per night for camping allowance in field.
Vehicle use, per kilometre	<b>2,900 UGX</b>	<b>0.85 USD</b>	(Add 15,000 UGX per day for driver).
Meals (Lunch or supper) per person per day (without accommodation)	<b>10 USD</b>	<b>10 USD</b>	The meals charges includes labour costs, fuel etc. to make and a soft drink
Break teas, evening teas (or breakfasts only)	<b>5 USD</b>	<b>5 USD</b>	e.g for workshops and meetings
Scientific equipment hire (GPS, Water quality assessment equipment, camera, Callipers, bark gauge, tents, microscopes etc)	Ranges from <b>20,000 UGX</b> to <b>40,000 UGX</b> depending on type of equipment	Ranges from <b>6 USD - 12 USD</b> depending on equipment	depending on the number of days with the equipment, we might ask you to pay a retainer deposit of <b>100,000 UGX</b> (refundable on return of equipment in good shape) or in a condition as originally borrowed.

Researchers should count on **150,000 UGX** per month for food; public transport expenses to Kabale are **15,000 UGX** (*but irregular*), about **150,000 UGX** for private hire. ITFC transport is occasionally available too, but needs to be arranged in advance. For fieldwork, count on **8,000 UGX** per person per day for food (ITFC can organise the food for your fieldwork).

**\*Foreign students** should also count on the following contributions to [Uganda Wildlife Authority](#): **30 USD** application fee, **50 USD** per month research fee and a deposit of **300 USD**. Contact UWA well in advance to avoid last minute rushes.

### Accommodation fees for visitors

Please book well in advance: with less than a 24 hour notice, we will charge **5 USD** extra.

	Full board	Non- Full board	
Rock House	<b>45 USD</b>	<b>25 USD</b>	Training, meeting & workshop facility. Accommodation for 20 people, in 3 rooms.
CEC accommodation + full board per person per night	<b>30 USD</b>	<b>15 USD</b>	
Conference / Meeting room hire per day	<b>100,000 UGX</b>	<b>100,000 UGX</b>	This involves power point equipment, screens, generator, sitting arrangement etc.